

Grant Claims Management

Smoothing the way to claiming costs against your Innovation Grant.



Grant Claims Process...



Project Set-up Documentation



Grant Confirmation



Project Kick-off



Quarterly / Periodic Review



Project Change Requests (PCR)

When you're awarded Grant Funding, the Grant Claim Management & Administration can be intensive.

Compiling the technical reports and financial documentation required for your project to qualify for an acceptable financial claim can be a daunting task, as well as understanding what's needed to be communicated to the Funding body. This may be something that you or your team have not experienced before. We have a highly experienced team within TBAT who've worked across the UK and EU Grant Funding sectors. The team can guide and support you throughout the setup of the project, the preparation and submission of claim documentation, and how to best prepare the project for reviews with your Project / Monitoring Officer – all ensuring the claim is processed quickly and you get the funding into your account as soon as possible.

Through effective project management and communication, we reduce the workload and ensure that you receive the funding you need as soon as possible.

Our successful project management and effective communication ensures that you get the funding you need into your account as soon as possible.

For an Innovate UK Grant, our process would include:



Assistance to finalise the collaboration agreement, ensure compliance with the terms of the grant offer letter, exploitation plan and the compilation of spend profiling.



Pre-kick off preparation and guidance, provision of supporting documentation ahead of kick-off meeting such as templates and guidance notes. Attendance at kick-off meeting with the monitoring officer.



Generation and updating of the Second Level Plans, Project Risk Assessment, Financial Forecasting and Exploitation Plan. Collation, preparation, submission and upload of claim documents to IFS. Preparation and support for the review meeting with the monitoring officer.

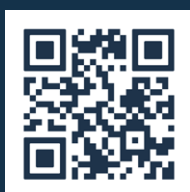


Consulting on appropriate action required based upon deviations from project scope or spend profile. Provision of PCR documentation and submission to the monitoring officer.

Within Innovate UK, our fees are typically counted as an eligible subcontractor cost and thus you can receive 70% funding towards them. Within Horizon Europe TBAT can be written into the proposal as a Project Management & Communications partner at the proposal stage.

Testimonial

“Coming into the ongoing Innovate UK funded projects within NuNano, Matt at TBAT has gotten up to speed quickly. Working with the technical team, he provides a professional Grant Management service to facilitate an efficient claim and reporting process across both of our projects. The feedback from our Monitoring Officers has been positive against the Project Management aspects of the quarterly reviews, which is a testament to TBAT’s effort and expertise.”



Funding Your Innovation

For a free consultation, please call us on **01332 819 740**, email info@tbat.co.uk or scan the QR code to visit our website.

